



# GEORGIA MASTER TIMBER HARVESTER (GA-MTH) 2024 Renewal Application

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**Step 1:** Confirm your eligibility to renew using the directory at GAMTH.ORG

*Note: You also have the option of filing your renewal online at our website*

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**Step 2:** Please fill out this section in its entirety.

**GA-MTH # & Name:** \_\_\_\_\_  
(GA-MTH#) (First Name) (Middle Name) (Last Name, Suffix)

**Company:** \_\_\_\_\_ **Position/Title:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Alternate E-mail:** \_\_\_\_\_

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**Step 3:** Fill out continuing education information on page two and attach copies of continuing education certificates as required (please refer to instructions).

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**Step 4:** Send us your renewal paperwork & renewal fee. *Mail required documents and your \$25 check/money order made payable to:*

**Master Timber Harvester Program  
Warnell School of Forestry & Natural Resources  
The University of Georgia  
Athens, GA 30602-2152**



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## CONTINUING EDUCATION RECORDS

Georgia CLE (Continuing Logger Education) Credits Completed in 2024.			Approved Credit Hours	
#	Date	Event or Course Name	Cat. A	Cat. B
1				
2				
3				
4				

CFE (Continuing Forestry Education) OR Out-of-State CLE Credits Completed in 2024. You <u>must attach copies</u> of certificates for every course/event listed.			Approved Credit Hours	
#	Date	Event or Course Name	Cat. A	Cat. B
1			N/A	
2			N/A	
3			N/A	

<b>TOTAL 2024 CLE &amp; CFE HOURS/CREDITS:</b>	Category A	Category B



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## Renewal Application Instructions

1. Page 1: Fill in MTH#, complete name, company, and contact information.
2. Page 2: Complete continuing education record sheet (page 2) by entering Georgia CLE credits and/or CFE or out-of-state CLE credits. Total all credit hours at the bottom of the sheet.
3. Submit renewal application along with payment of \$25 for the renewal fee, made payable to UGA-Master Timber Harvester and mail to the address at the bottom of the renewal application (page 1).

## Additional Guidance

**Continuing Education Requirements:** Applicants must complete **at least four (4) hours** of approved continuing education hours during each renewal period (1 year) preceding their expiration date.

- o **At least 1 of the 4 required hours must be CLE Approved Category A (BMP training).** The remaining 3 hours may be in Category A, Category B, or any combination.
- o In lieu of Georgia CLE approved credits, out-of-state CLE or Society of American Foresters' CFE credits are automatically counted as Category B for GA-MTH purposes. Copies of continuing education credit certificates must be included with your application. See information below if requesting category A credit recognition.
- o No other professional accreditations (including ISA, GSWCC, etc.) will be accepted in lieu of approved CFE or CLE credits.
- o Webinars used from the Forestry Webinar Portal must be approved by GA MTH credit (participation only is not approved) and cannot be used more than once for renewals/reinstatements.

**Non-Georgia CLE & CFE Credit Hours:** For approved out of state CLEs or CFE credits, documentation is required, and the credits are automatically counted as category B. If the course/event included forestry BMP training specifically, you may request consideration for Georgia CLE category A credit with corresponding documentation of dedicated forestry BMP instruction credit time (event agenda, etc.). Otherwise, any approved, non-Georgia CLE credits may only be counted as Category B.

**Renewal Cycle and Expiration Dates:** Continuing education must be completed annually, all credits earned before the respective expiration date. Newly assigned expiration dates will be the following December 31<sup>st</sup>. Continuing education credits *cannot* be applied towards more than one renewal or reinstatement period.

**Renewal Deadlines:** On-time renewals *must be postmarked by December 31*. Late renewals will not be accepted. Reinstatement is required for any designations not renewed by the deadline. Please refer to our website for more information.

**Audit:** Approved renewal applications will be randomly selected to confirm satisfactory completion of continuing education claimed. For this reason, we recommend that you keep original documentation for at least one year for any completed training you claimed on your renewal application.

**Questions?** Please refer to our website ([GAMTH.ORG](http://GAMTH.ORG)) for additional program guidance, other forms, and answers to frequently asked questions. If you don't find what you need there, you may contact our office by email ([gamth@uga.edu](mailto:gamth@uga.edu)) or leave a phone message at 706-542-7691.